

DEPARTMENT OF THE ARMY

HUNTSVILLE DIVISION, CORPS OF ENGINEERS
P.O. Box 1600
HUNTSVILLE, ALABAMA 35807-4301

REPLY TO
ATTENTION OF

(DATE)

INSTRUCTIONS TO ADDRESSEE(S) ON MODIFICATIONS:

Please take necessary action as checked below:

- ☐ Execute ORIGINAL of Modification No. _____ to Contract No. _____.
The terms of this Supplemental Agreement, including price and/or time adjustments, if any, are the result of bilateral negotiations. Retain duplicate for your records.
- ☐ Contractor and Surety execute ORIGINAL Consent of Surety.
- ☐ Acknowledge receipt of DUPLICATE original undefinitized Modification No. _____ to Contract No. _____ to Resident Engineer.
Retain duplicate for your records.
- ☐ Revise next monthly Progress Chart/NAS to show changes in contract price and/or time.
- ☐ Acknowledge receipt of DUPLICATE original administrative Modification No. _____ to Contract No. _____. Retain duplicate for your records.

NOTE: A current Power of Attorney must be furnished if the modification is executed by other than an officer of the corporation. The original property executed Consent must be received by the Government before payment of the modification can be made. The Power of Attorney Certificate for the Surety's Agent must be dated on or after the date the Consent is signed by the Principle.

- ☐ Return documents, as referenced above, to this office, ATTN: _____.
- ☐ Duplicate Original for your records of Administrative Modification No. _____ to Contract No. _____.

Mailed By: _____

Exhibit 7-6*2. Transmittal form Letter for a UCM